



Our Lady of Lourdes Shrine, Inc.

Working with
Our Lady of Lourdes - St. Laurent Shrine
Office of the Secretary

Annual General Meeting Agenda

October 14, 2016
Duck Lake Museum
Duck Lake, Saskatchewan

1. **Opening Prayer** - Fr. Phinh
2. **Election of New Board 2016-17**
 - **President**
 - **Vice President**
 - **Treasurer**
 - **Financial Chairperson**
 - **Secretary**
3. **Board Members**
 - **Clergy**
 - **Up to 15 Members At Large**
4. **Review of Agenda**
5. **Review of Minutes of May 14, 2016**
6. **Review of Our Committee Structure** - Required members and other that volunteer
 - **Committees of the Board**
 - **Executive Board** - President, Vice President, Finance Manager, Treasurer, Secretary
 - **Finance Committee** - Finance Manager and Treasurer
 - **Maintenance Committee** - Maintenance Supervisor and one member of the Board
 - **Bingo Committee** - Finance Manager and one member of the Board
 - **Liturgy Committee** - Father, member of the Board, member of the Pastoral Centre Diocesan Staff
 - **Fundraiser Dinner Committee** - Two coordinators
 - **Fundraising Initiatives Committee** - Lead board member
 - **Religious Articles Booth Committee** - Lead board member
 - **Candle Booth Committee** - Lead board member
 - **Food Booth Committee** - Lead board member
 - **Summer Student Support Committee** – Lead board member
 - **Ad hoc Committees** - As required
 - **Requirements**
 - **Our Lady of Lourdes Shrine** is one of two diocesan shrines; the other is in Wakaw
 - **Function** under the direction and with the support of the board and, in line with the Bishop's Pastoral Direction
 - **Budget** must be submitted in January for approval by the Board; any overages must be approved by the Board
 - **Financial and Activity Report** in writing for each of the four board meetings per year
 - **Annual Report** in writing for the Annual General Meeting
7. **Financial Report** - Presented by Mary Vermette, Treasurer
8. **Fundraiser Report** - Darlene Gayowski and Sandy Briere
9. **Liturgical Committee** - Freida Perret
10. **Insurance Report**
 - **Meeting with Bishop on September 13** - Joyce Fiddler, Mary Vermette, , and Celine Perillat
 - **Meeting with Roger** - Celine Perillat and Linda Nosbush
11. **Summer Pilgrimage Evaluation**
 - **Coordination** between the Liturgical Committee, Shrine Director, and Board
 - **The Experience for Pilgrims:** July, August, and September



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- **Role of Board Members**
- **Information Centre Coverage**
- **Strengths and Areas for Improvement**

- 12. Bingo Report** - Presented by Sandy Briere
- 13. Summer Students Report** - Celine and Lionel
- 14. June Luncheon at St. Odilon in Rosthern** - Fern and Mary
- 15. Maintenance Report** - Lionel Sauve
- 16. The DVD Report**
- 17. Other**
- 18. Board Meetings for the remainder of the Year**
 - January 2017
 - March 2017
 - May 2017
 - September 2017
 - October 2017- AGM
- 19. Closing Prayer** - Fr. Phinh
- 20. Adjournment**